

## Instructions concerning the distribution of samples during an exhibition

The free distribution food products should only be in sample size.

The sale of a sample is forbidden at all times, except in a food convention and only after confirming with Capital catering.

The products offered and distributed free, as sample sizes, during an exhibition should not come into competition or conflict with the sales at food concessions. These products must be part of the nature of the company. For example: a car dealer cannot give out juices or chocolates.

The quantity considered as a sample size is 60 ml (2 ounces) or less for liquids and 28 grams or 1 ounce for solids (the equivalent of a bite size)

Above 60ml (2 ounces) of water or juice distributed to visitors, the promoter or exhibitor has to pay a corkage fee of 1.50\$ to Capital catering on every bottle, plus administration fee of 15%, plus provincial and federal taxes in effect.

On a sample size (2 ounces (56 ml) or less), the corkage fees are not applicable.

In all cases, an agreement will be taken with the Montreal convention center for approval of fees, if applicable, for cleaning of the space being used (bottles, containers, utensils, etc.).

**For any distribution a written request to Capital must be made at least 10 days prior to the event.**